



## *JOB POSTING*

### *Games & Slots Manager*

This is a seasonal, management position with Klondike Visitors Association (KVA). KVA is a well-established, successful, not-for-profit, destination marketing organization, based in Dawson City, Yukon. Diamond Tooth Gerties is the primary source of funds for KVA and the proceeds from the Casino are used to implement the KVA mandate.

**Posting Number:** 22-01  
**Duration:** Full Time, Seasonal (40 weeks)  
**Salary Range:** Starting at \$41,460

#### Scope of Responsibilities and Duties

- Oversees, in conjunction with the Casino Manager/Shift Manager, the day-to-day management of Games and Slots operations at Diamond Tooth Gerties Gambling Hall.
- Models KVA values and presents a positive image of KVA in the community.
- Provides in conjunction with the Casino Manager and other Department Managers, effective management of staff, promoting good relationships and ensuring staff have the knowledge and tools they need to succeed, in compliance with established KVA policies and the Collective Agreement.
- Administers the Games and Slots budget and contributes to its development through forecasting, monitoring, and reporting on expenditures in collaboration with the Casino Manager/Shift Manager.
- Participates in the development and implementation of KVA gaming strategies and Responsible Gambling strategies.
- Ensures compliance with all related KVA policies and procedures, and all related Yukon Government and Federal regulations.
- Conducts activities that ensure a safe and exceptional guest experience.
- Participates in other projects and activities to fulfil the broader KVA mandate as required.

#### Essential Qualifications

- Must have a minimum of five years of operational experience in the gaming industry or an equivalent combination of education and experience.
- Proven leadership skills and the ability to train, direct, motivate and supervise employees.
- Proven team building skills and experience.
- Demonstrated good time management skills.
- Proven ability to apply industry standards in the context of a rural community setting
- Familiarity with Yukon Territory gaming legislation and regulatory framework as it relates to gaming operations
- Requires very good oral and written communication skills in a variety of communication formats that will be directed to employees, contractors, customers, government agents, community groups and the media.
- Understanding of problem gambling indicators and associated responsible gambling interventions

#### Deadline

**Applications must be received by 4:30 pm Monday, January 17<sup>th</sup>, 2022** to the KVA Offices in person, by email, mail or by fax. We thank all applicants but only short listed candidates will be contacted.

#### Contact

*For additional information or a detailed job description, contact Viki Paulins, Casino Manager.*

##### **Contact Information**

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